

## 1 TO 1 DEVICE POLICY 2022

### RATIONALE

West Leeming Primary School began using 1 to 1 devices in 2020 aligning with Department of Education Information and Communication Technologies (ICT) Strategy 2020-2024. Clear expectations on acceptable and unacceptable use of student devices (both school supplied and Bring Your Own Device {BYOD}) is encompassed in this policy.

### VISION

Teachers at West Leeming Primary School use instructional technology to create differentiated teaching and learning programs.

### AIM

West Leeming Primary School is committed to providing our students with a teaching and learning environment that allows them to think creatively, work collaboratively, and engage in personalised learning experiences where they demonstrate their understanding in a variety of ways using higher order thinking skills such as critical thinking and problem solving. iPads are a key tool in providing these opportunities. We do this through the use of instructional technology which encourages student engagement - students have opportunities to make choices about how to learn and how to demonstrate their learning. They become creators using our core apps such as Book Creator or iMovie. Additionally, effective scaffolds are in place to support learning for identified students such as talk to text features and immersive readers. Academic extension opportunities are also facilitated through both application selection and task extension that allows for modification and redefinition of learning. Learning experiences using technology are planned and form part of class assessments.

### IMPLEMENTATION

#### Class Usage

iPads are an effective tool in expanding the teaching strategies for teachers and learning opportunities for students. They do not replace traditional teaching methods or change the curriculum. iPads will be used to expand the learning opportunities for students across most curriculum areas, including specialist subjects. The amount of daily/weekly use will therefore vary, depending on the daily timetable, curriculum content, design of the lesson and individual needs. With the exception of NAPLAN testing, teachers will provide regular movement breaks for students when using iPads for instruction and explicitly teach eye strain reduction techniques.

#### Equity

We are committed to our obligations to provide the same learning outcomes to all our students. Students who do not BYOD are able to access a school-owned iPad each day at school. These iPads will have the required Applications needed for learning activities but will not be able to be taken home.

Note: In situations where remote learning is required over an extended period, a school device may be loaned to the student

#### E-Safety/Digital Safety

All students will be required to read, review and sign the 'Student BYOD iPad Usage Agreement' in the presence of their parent/caregiver. Teachers will review the agreement at the beginning of each year. Students will also participate in lessons and discussions annually related to ethical issues, safety and appropriate conduct when using Internet and mobile devices.

Security, filtering and blocking of inappropriate sites on the internet occurs through the Department of Education (DoE) and also at a school level. However, as no blocking software is completely effective, the school cannot guarantee that access will be blocked to all inappropriate sites. If access to a site containing inappropriate language or content occurs, the student is expected to immediately switch off the device and report it to the teacher. Teachers will then report it to the deputy principals who will work in collaboration with the DoE to block access to the site/s. Parents will be notified by the school should this occur. Parents are also requested to notify the school if they are made aware of inappropriate content being accessed at school.

## RESPONSIBILITIES

### Student

- **SEE STUDENT BYOD AND SCHOOL SUPPLIED IPAD USAGE AGREEMENTS**

### School

The school will ensure:

- iPads are securely stored throughout the day
- iPads are returned to the students at the end of each day (BYOD only)
- School supplied iPads are charged to at least 80% (Year 3 only)
- Students are supervised while using iPads - both with teacher presence and Apple Classroom
- Devices are only used in teaching programs where modification and redefinition of tasks are incorporated to support learning that could not be achieved without the use of technology (SAMR Model)
- iPads are used for planned, purposeful and educative activities and should not be accessed for free time or class rewards
- Teachers will set up an educative environment that promotes the appropriate posture for iPad usage
- Teachers will encourage regular movement and eye breaks (NAPLAN exceptions).

### Home

Parents will ensure:

- BYOD program iPad is charged at home to at least 80% each day
- There is enough storage space for teachers to run their daily program
- Manual or automatic updates occur for apps on the device
- No social media applications are accessible during school hours.

## UNACCEPTABLE USE

When using technology at West Leeming Primary School, students should take utmost care.

Explicitly students should not:

- Break the 'Student Usage Agreement' (BYOD and School supplied)
- Lend their device to anyone
- Use any social media
- Use the device without teacher permission
- Touch/use another student's device (unless working on a group project and permission is given from the owner)
- Access, create and distribute offensive material
- Play games (unless educational and directed by the teacher to do so, such as Minecraft Education)
- Use personal WiFi networks
- Post any pictures of students, staff or school activities on social media
- Delete the browser history.

## DEVICE REQUIREMENTS

### Minimum requirements

- Apple iPad Wi-Fi 64Gb (9<sup>th</sup> gen)
- Apple iPad Wi-Fi 128Gb (8<sup>th</sup> gen)
- Protective case

### Optional Extras

- Apple Pencil
- Keyboard
- headphones

Review Date: Semester 1, 2025